

9 March 1984

MEMORANDUM FOR: Director of Personnel

VIA: Thomas B. Cormack
Executive Secretary

Charles A. Briggs
Chairman, E Career Service

FROM: J. Kenneth McDonald
Chief, History Staff

SUBJECT: Compensation for Contract Employment of Dr. R. Jack Smith,
Annuitant

1. On 7 February 1984 you approved my memorandum of 10 January 1984, which requested the renewal of contract employment to 24 January 1985 for Dr. R. Jack Smith, a former Deputy Director of Intelligence who retired as a CIARDS annuitant on 31 December 1973.

2. I would now like to employ Dr. Smith to revise and complete a chapter on the Intelligence Community in the Helms DCI Study. Dr. Smith is paid per day, and this project should not take more than 30 working days. The not to exceed figure should therefore be All other items of the contract remain the same.

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3. I shall consult with Dr. Smith on the scope and focus of his work as he proceeds, and I shall be responsible for deciding how the completed work will be edited and reviewed. I shall expect the Office of the DCI to continue to provide office space and secretarial support for Dr. Smith while he is doing this work.

/s/

J. Kenneth McDonald

CONCUR:

Chairman, E Career Service

Date

APPROVED:

Director of Personnel

Date

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